



**Dr Venus 501(c)3 Service**

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501(c)3

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Thank you for choosing DRV 501(c)3 Service It is our utmost pleasure to assist you in obtaining your Tax Exemption status!

We will prepare all paperwork for your 501(c)3 listed below.

1. State – Tax Deduction and Exemption Status
2. Franchise Tax Board - Tax Deduction and Exemption Status
3. IRS – 501(c)3 Tax Deduction and Exemption Status

**List of documents that apply to your organization:**

- Statement of Information
- Application for the State
- Application for the IRS
- Articles of Incorporation
- Statement of Faith
- Statement of Fact (Mission Statement)/Purpose
- Doctrine
- Bylaws
- Projective Budget
- Activities (detailed flyers/programs)

## Non-Profit Tax Exempt 501(c)3 Corporations

### **1. Expenses are Tax Deductible.**

Stop paying taxes on money you spend for your Public Charity, Business mission or ministry by having your own tax-exempt corporation.

### **2. Contributions to Your Business, Mission and Ministry are Tax Deductible.**

Prevent those who support your business, mission, ministry from paying taxes on the money they donate by having your own tax-exempt corporation.

### **3. You Can Legally Solicit Contributions.**

You can solicit contributions and raise money to accomplish your vision.

### **4. Legitimacy**

People are more willing to support your vision when your non-profit organization has a legitimate 501(c)3 status.

### **5. Greater Focus for Your Vision**

Undertaking the process of obtaining your tax-exempt status helps you to focus on your vision.

### **6. Lower Postage Rates**

Hundreds of thousands of dollars in lower postage rates await those who have tax-exempt status.

### **7. Free Radio and Television Ads**

Hundreds of thousands of dollars of FREE advertising on radio and television are available to non-profit organizations.

### **8. Limited Liability**

You cannot afford to be without the corporate shield of limited liability while exercising the functions your business, mission and ministry.

### **9. Unlimited Existence**

May you pass away your 501c3 can be passed on to family members, business partners, wife, husband, children, friends etc.

Special \$1,000 (Regular \$1,500)  
 DrV 501(c)3 Service  
 501(c)3 Agreements 2020

**DrV 501(c)3 Service** we assist you in obtaining your State and Federal non-profit tax-exemption 501(c)3 status. Paperwork service payment \$1,000.

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**Step 1:** Verify the availability of your organization's name at: <http://kepler.sos.ca.gov> before entering the requested information below. Or, you may enter 3 names you desire for your organization.

**Note:** [This is a fillable form Word Document.]  
 Please left click/tab on the center of the [ ] and begin typing your answers.

***Please save this document to your desktop before printing.***

1<sup>st</sup> Choice Organization Name: [ \_\_\_\_\_ ]

2<sup>nd</sup> Choice Organization name: [ \_\_\_\_\_ ]

3<sup>rd</sup> Choice Organization name:

First Name: [            ]      EIN# [            ]

**Request EIN call the IRS at 1- 800 829-4933 or apply on-line  
 Go to [www.IRS.gov](http://www.IRS.gov) Apply for you EIN number on- line TODAY**

Last Name: [                    ]  
 Organization address: [                    ]  
 City: [                    ] State [            ] Zip [            ] In the County of [                    ]  
 Phone [                    ] Fax: [                    ] Email: [                    ]

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<b><i>Directors – Officers (No same last names or same addresses NO P.O. Boxes)</i></b>				
<b><i>Officers</i></b>	<b><i>Name</i></b>	<b><i>Address</i></b>	<b><i>City</i></b>	<b><i>Zip</i></b>
<b><i>Founder CEO/President</i></b>				
<b><i>Secretary</i></b>				
<b><i>Treasurer</i></b>				

1. **Write a Brief Summary of Your Purpose** (Why you have organized and what your organization plans to accomplish.)
2. **Are you paying your officers, and if so, how much? Please break down by each officer.**  
[No one is paid]
3. **What are the titles of your Officers?** (Example: President, Secretary, Treasurer, Director, Board Member, etc.)

**List the qualifications of your Officers and the number of hours per week that each board member works.** Please provide addresses for each Officer/Board Member. Please give a brief synopsis for each individual.

(**Example:** John Doe-President-Has a “Master’s Degree” in Business Administration-Currently works for Wal-Mart as a manager. He works 10 hrs. Per week for the nonprofit organization.) **\*Feel free to send Bio’s if you have them.**

4. **Are there any family or business relationships between your officers and directors, etc. and/or between your officers, directors and the organization, such as buying, selling, loaning, leasing, etc.? If so please describe.**
5. **How does your organization plan on raising funds?**  
[The organization will be funded through FREEWILL donations]
6. **Briefly describe you anticipated income and expenses.**
7. **If your organization has visited and/or plans on visiting countries outside of the United States,** please list them here. Please differentiate between the countries visited and the countries you have yet to visit.

# DRV 501(c)3 Service

## PAYMENT PROCESS

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Now you may pay by **CREDIT CARD / Debit**.

### This Is Your Payment Agreement Special \$1,000.00

**NOTE:** [A deposit of \$500.00 or more is required to initiate this process]

Enclosed is (at least \$500.00) \$ [ \_\_\_\_\_ ]

Payment of completion due **\$1,000.00** (in full) \$ [ \_\_\_\_\_ ]

**Payment Source** is: **Money Order** \$ [ \_\_\_\_\_ ] **Cash** \$ [ \_\_\_\_\_ ]

**CREDIT CARD / Debit** \$ [ \_\_\_\_\_ ]

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### Additional Government Fees

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I understand I am responsible for providing the following additional fees:  
(Rates Applicable to California)

1. \$30 + \$5 when filing "Articles of Incorporation" check payable to ???
2. \$20 when filing "Statement of Information" check payable to ???
3. \$25 when filing "3500 form and Bylaws etc." check payable to ???
4. \$275 1023 EZ must be filed and paid online at [www.pay.gov](http://www.pay.gov)
5. \$600 check payable to IRS (if the budget projection is under \$10,000)
6. \$800 check payable to IRS (if the budget projection is over \$10,000)
7. 1023 form and Bylaws and etc. (Payable to the IRS within a year)

I am in agreement with and understand all of the above terms. For the service of DRV 501(c)3 and understand in proceeding with service down payment is non-refundable

\_\_\_\_\_  
Signature Date \_\_\_\_\_

\_\_\_\_\_  
Dr. Venus Burton Witness Date \_\_\_\_\_

Go to [www.IRS.gov](http://www.IRS.gov) Apply for you EIN number on- line TODAY

Or copy cut and paste

<https://sa2.www4.irs.gov/modiein/individual/index.jsp>

# CREDIT CARD / Debit AUTHORIZATION



Credit Card #: \_\_\_\_\_ Exp.: \_\_\_\_\_

CVC # (3 or 4 digit security # -- usually located on back of card): \_\_\_\_\_

Name of Credit Card Holder: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

Address Continued: \_\_\_\_\_

Total to be charged: \$ \_\_\_\_\_ for \_\_\_\_\_

Total to be charged: \$ \_\_\_\_\_ Payment

Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_

Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Receipt will be mailed to your: Print clearly

Cell: \_\_\_\_\_ or

Email: \_\_\_\_\_

We mail address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_